

# STUDENT DISSERTATION ORDER FORM

Please bring in this form with your dissertation

Contact us today to book in your dissertation to be printed & bound!

Name: .....  
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Today's Date: .....	Collection Date: .....	Hand in Date: .....
Today's Time: .....	Collection Time: .....	Hand in Time: .....

## BINDING (Please write the quantity in the box)

COMB BINDING - Plastic Comb (opens flat) Colours - *Black/Blue/White/Red:	<input type="text"/>
SPIRAL BINDING - Metal Wire Spiral (opens flat) Colours - *Black/White:	<input type="text"/>
PIN VELO BINDING - Plastic Strip front & back (opens like a book) Colours *Black/Blue:	<input type="text"/>
CLEAR COVER CHANNEL BINDING - Metal Spine with a clear cover (opens like a book) Colours *Black/White:	<input type="text"/>
HARD COVER CHANNEL BINDING - Metal Spine with a hard book cover (opens like a book) Colours * Black/Burgundy/Blue:	<input type="text"/>

## BINDING COVERS (Needed with Comb, Spiral & Pin Velo Binding)

Clear Front Cover:  Clear Front & Clear Back Cover:   
Clear Front Cover & Card Back (Colours \* Black/Blue/White/Red)

## PRINTING

No. of Copies: ..... No. of Pages: ..... No. of Colour Pages: .....  
No. of B&W pages: ..... File format: .....  
Page No.'s of the Colour Pages: .....

\* Colours of covers, combs, spirals & pins, depend on availability

Our binding service is while you wait, however, if we are really busy you may have to come back and collect later that day. Turnaround for printing is 4 - 6 hours, depending on how busy we are, if needed you may have to collect the following day.

**DO NOT FORGET TO CONTACT US & BOOK IN YOUR DISSERTATION TO BE BOUND OR PRINTED & BOUND!**

For a quotation please call or email us:

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